

## Brooks Hill School General PTA General Meeting

Held virtually via Google Meet 20 April 2021, 6:30pm

- Next Meeting: 11 May 2021, 6:30 pm

### Agenda

**1. Call to Order/Welcome and Introductions:** Meeting was called to order at 6:32 pm by Janet Bissi  
In attendance: Lindsey Schwartz, Lisa Turner, Rachel Rayburn, Janelle Enser, Theresa Cline, Kelly Zaryk, Jackie McKenna, Melissa Kresco, Janet Bissi, Meredith Klus, Teale Brown, Stacie Miller, Rachel Wiesner, Jean Waldmiller, Lisa Christensen. A quorum was established

**2. Approval of the Minutes :** March minutes have been approved as shown

### **3. Report of Officers**

#### Treasurer's Report: Lindsey Schwartz

- Included in the PowerPoint are the financials for February and March. I will allow you to look over February first. Activity for the month included expenses related to our spirit wear sale, the virtual variety show, and virtual PTA clubs. Income included an Amazon Smile deposit, and 7 memberships were purchased in February.
- We ended March with \$25,024.65 in the checking account, \$4,858.68 in the savings account, and a PayPal balance of \$8.44. Activity for the month included a couple of PEG grant orders, purchases for the virtual variety show, the Ganondagan virtual field trip for 4<sup>th</sup> graders, lunch and favors for the staff appreciation luncheon, and tote printing for the final thrill. Income included memberships. 1 new membership was purchased in March.
- A Budget Draft for the 2021-2022 school year is available for review. Please take a look at your convenience, as we will vote of budget approval at our next meeting. I'd be glad to answer any questions you may have regarding the budget.

Budget Votes included in the google form:

- Kindergarten T-Shirts: This line was left blank in the planning for this year's budget. Proposing adding a \$1,000 amount, as allowed in the 2019-2020 budget. Our cost this year will likely be \$645, based on the quote we've received.
- Spirit Wear: We currently have a \$500 income line. This year, we had expenses upfront. Therefore, we should have added an expense amount prior to approving the upfront expense to Crazy Dog. Proposing adding an expense line to account for \$2,485.
- Fun Run: Proposing adding a \$21,000 income line, based on the projections from Boosterthon. Proposing adding a \$2,500 expense line for t-shirts, and a \$5,250 expense line for Boosterthon Cost (25% of income). Net Fun Run income is projected at \$13,250.
- PTA website includes the 2021-2022 projected PTA budget. This is located under treasurer reports. This will not be voted on at this time, and will be voted on at a later date to allow for voting.
- We are happy to report that the Ganondagan Virtual Field Trip went very well. A big thank you to Jean Waldmiller for assisting in the plans and supervision of the tours!

Staff Appreciation Luncheon:

- The Staff Appreciation Pick-up Lunch and Raffle was also a great success. The staff really seemed to enjoy the day. Thank you to all volunteers who helped with decorations and clean-up, as well as all families who made donations for the raffle. We had an amazing number of gifts this year, so many staff members were able to leave school with a prize. Also, a big thank you to Jackie McKenna who served as coordinator of this event.

#### **Vice President's Report: Lisa Turner**

Thank you cards were received from Joy Keller, Kris Abbot, and Gina Herendeen for the PTA Luncheon and raffle.

The PTA gifted Mrs. Miller card and tee shirt for assistant principal day and we received a thank you card for that.

Mrs. Webb's Fifth Grade class sent a pile of thank you notes to the PTA with a special shout out to Amy Cady and Lindsey Schwartz for being awarded a PTA PEG grant for stationary supplies for her class.

#### **President's Report: Janet Bissi and Janelle Enser**

Several upcoming events are in the works. All grade level events will take place in some fashion including International Day, Colonial Capers, and Final Thrill. A Boosterthon fun run will take place in June. This is an awesome fundraiser which includes all kids and is very interactive. The teacher appreciation luncheon and staff raffle went very well. We are meeting with school superintendent Brett Provenzano next week. If you have any questions or concerns for him, please let us know and we will bring them to him to help your voice be heard.

Voting is currently open for candidates for the 2021-2022 PTA board. Paid PTA members are eligible to vote and have been sent an email with the ballot which also includes the proposed budget amendments. Voting remains open until tomorrow night at midnight.

#### **4. Principal's Report: Mrs. Klus**

We have had a great return to school over the past 48 hours. It has been a busy 2 days but I have to admit Stacie's and my attention to detail have done us well at BH because we were ready, willing, and able to accept the kids. The logistics were planned thoroughly in advance so we could enjoy the past 2 days. Among us and Jean we have been working so hard for weeks that in the end we were very prepared and are proud of staff students, and families who were also prepared. Our district-wide virtual teachers enjoyed their first day getting to know their students. Arrival and dismissal were much smoother than anticipated and were very successful. Today was an improvement over yesterday. It has been such a joy to see larger numbers of students joining classes, and we are feeling a sense of a return to normalcy.

Kids were excited to be back and were so positive and the positive energy was amazing. We are hoping students have downtime Wednesday to allow time to rest and regroup for Thursday and Friday. We have had a generally very good return, and always encourage parents to reach out with any concerns about personal transition, safety issues, or anything else. We have so much to be thankful for and appreciate all families have endured for the past year.

Fewer than 20 Brooks Hill students remain in the virtual program. We are maintaining a connection to those in the virtual program to attempt to remain ensure they know they are still a part of the Brooks Hill community.

PTA events are coming up, and end of year events will look different but will continue to support kids to have a strong finish to the year. Thank you for the staff luncheon.

5<sup>th</sup> grade ela testing takes place Thursday

4<sup>th</sup> grade will be Friday

3<sup>rd</sup> grade will be Monday

Normally this is a long 2 day test, and there are 28 questions for 5<sup>th</sup> grade, and fewer for 4<sup>th</sup> grade. The reduced testing still meets state requirements. If you would like to opt out please send Mrs. Klus an email asap. Parents who are on the fence are encouraged to allow their child(ren) to try the test. It will be administered by very proficient interpreters and students are allowed to ask questions.

### **5. Lead Teacher Report: Mrs. Waldmiller**

The faculty had so much fun at the Staff Appreciation Luncheon Raffle choosing which items they wanted to win. It is great to hear the plans for upcoming grade level events. Ganondagon was very exciting and educational, and the interpreter was able to see all the students and the students were able to see all that was presented. In the future a virtual experience may be preferred. It allowed the students to experience learning about the museum from a Native American who was able to share his own history and past. Ganondagon would like everyone to know they are open year-round and the longhouse opens May 1<sup>st</sup>. After the virtual tour students should know enough to give their families a tour.

Teachers made posters in class for purple Make a Difference Month supporting the military.

NWEA testing was planned to have occurred in April and May but has been pushed back to May for most grade levels to allow students time to build stamina and not have this testing coincide with state testing. Students have experienced this test and have taken it twice this year.

Two virtual teachers are housed in Brooks Hill teaching 2<sup>nd</sup> and 3<sup>rd</sup> grade. They are stationed in the Wonder lab and are being welcomed as staff. If you see Kelsey and Eva please welcome them to the BH family!

### **6. Report of Coordinators**

- a) Janet Bissi for Julie Sadler: International Day. This will take place in May, volunteers or those with international recipes or craft ideas should email [brookshillPTA1@gmail.com](mailto:brookshillPTA1@gmail.com)
- b) Janet Bissi- Colonial Capers will take place June 4<sup>th</sup>. Both International Day and Colonial Capers will be half day teacher-led events. The experiences will not be the same as in the past but have been reimagined as fun, covid-safe, and reimagined for current times.  
for current times. Students are putting together a recipe book for International Day
- c) Janelle Enser- Yearbook. We are in the final stages of preparation to submit the completed yearbook next week or early the following week. Thank you to everyone who has sent photos to us, and please send them if you have not. We are doing great considering the year. We have a great committee and are using all resources available. We will even accept photos at home.
- d) Lisa Turner- Fun Run. June 10<sup>th</sup> and 11<sup>th</sup> we will hold a Boosterthon Fun Run. Every student can participate regardless of pledging and parent involvement. Every student receives a tee shirt. To pay for tees sponsors have offset tee shirt cost. Thank you to all who sponsored or reached out

and found sponsors. Sponsorship has covered the cost of the tees plus much of the \$2,000 fee to Boosterthon. Every staff member in the building will also receive a tee shirt. The kickoff is June 1<sup>st</sup> and kids will come home with more information. Students will run with their classes while remaining safely distanced and covid-safe. This will be a very interactive event with music, two tracks, and prizes. Each child's date will be communicated in advance. Perhaps in the future this will be a larger one-day event but this year we have opted for two days. All elementary schools are holding a Boosterthon it this year due to the positive experience and success at Dudley in the past.

- e) Jackie McKenna - Teacher appreciation week is May 3<sup>rd</sup> through May 7<sup>th</sup> with Teacher Appreciation Day observed May 4<sup>th</sup>. The PTA is purchasing gift cards for teachers and staff members to give out that week. In the May newsletter next week, we will send a notice letting parents know they can send in cards, letters, or gifts with their child. This is optional.
- f) Rachel Rayburn- The spirit wear sale is set to reopen Monday April 26<sup>th</sup> and will run through Monday May 10<sup>th</sup>. Included will be the same previously available Brooks Hill items in solid and tie dye colors, and all orders will be shipped directly to customers' homes.

#### New business

Upcoming events: May 11<sup>th</sup> will be the PTA volunteer appreciation meeting 6:30 pm. PILOT (awards parents involved loyally over time) will be announced. This award was given in the past, but the tradition was lost but is now reinstated with the intention of recognizing 5<sup>th</sup> grade parents leaving the school who have volunteered and coordinated over their many years at Brooks Hill. This is a great way to honor those who support our community.

Virtual 5<sup>th</sup> grade students will be included in the Final Thrill.

State guidance came out last week about large school celebrations. This stipulates every type of rule and regulation for safety protocols for any type of school celebration of any different size. How this impacts the Final Thrill is something we are working together to determine. Mrs. Klus and Mrs. Miller will have the honor of recognizing each student and are personally going to send off each 5<sup>th</sup> grader. We are thinking of how to make this special.

#### **Announcements/Adjournment**

Call for adjournment Rachel Wiesner and seconded by Rachel Rayburn. Meeting adjourned at 7:23 pm